



Church Administration

- 1) **Course:** MTC020, Church Administration
- 2) **Length** – 8hrs
- 3) **Course Description:** This course focuses on concepts of leadership applied to the organization of the local church, with special emphasis given to the 1) work and relationships of the pastor, church staff, and members, 2) administrative structure, 3) managing the building and space, and 4) finances, all centered on the meaning and reason for the existence of the congregation – God’s mission to His creation.
- 4) **Instructional Goals and Objectives:**
 - a) **Being (Spiritual Formation) Objectives:** The student will
 - i) recognize the importance of appropriate administration in order to accomplish God missional goals.
 - ii) appreciate the vital role pastors, staff, and Christian leaders play in administering a sound plan for the church.
 - iii) continually mature in the ability to lead God’s people and develop an approach that learns vicariously from the lives of others.
 - b) **Knowing (Cognitive Formation) Objectives:** The student will
 - i) be able to describe the purpose of the church in the context of God’s mission.
 - ii) describe administration as a tool for equipping people for ministry.
 - iii) learn the basics of administering human, physical, and financial resources.
 - c) **Doing (Conative Formation) Objectives:** The student will
 - i) develop an administrative plan that is faithful to the Scriptures while incorporating sound leadership practices.
 - ii) maintain effective skills and interpersonal relationships with future leaders within the context of Law and Gospel.